

Sedgemoor POA Board of Directors Meeting

December 6, 2019

Present: Barbara Lewis, Jim Miller, John Kirkman, William Zimmer, Lisa Roberts, Chris Viverette, Pat Diepold.

Meeting was called to order by Barbara Lewis at 3:30 PM at 3221 Argyll Drive. This is an organizational meeting to determine officers and committee chairpersons for the new board.

Officers and committee chairpersons:

President: Barbara Lewis

Vice president: Jim Miller

Treasurer: Bill Beaudin

Secretary: Pat Diepold

Facilities Maintenance: Chris Viverette (This combines our former roads & grounds and pool maintenance jobs)

Social: Lisa Roberts (This position includes organizing volunteers for our monthly POA dinners, planning pool parties, gathering volunteers to open/close the pool, and greeting new residents.)

Member at Large: William Zimmer (This person will shadow a chairperson to provide continuity and knowledge when another BOD member's term expires. William will shadow Chris this year.)

CTA: Jim Miller (Barbara Lewis and William Zimmer will be alternates.)

Motion was made by Jim Miller and seconded by Chris Viverette to accept these officer and chairperson assignments. Motion passed.

Treasurer's Report: no report as Bill Beaudin was not present.

Architectural: John Kirkman reported there has been no change in the fence removal issue. The homeowner had been given until Dec 31 to remove the fence. If the fence is not removed by that time a fine of \$50 per month will be assessed retroactive to August. Another letter will be sent to the homeowner. John spoke with another homeowner about a construction trailer on the property and it was removed. When asked about painting the 4th side of house, the homeowner plans to paint. It was noticed that cars are improperly parked off driveways or in empty lots at several properties. John will check on those.

Social: Lisa Roberts will ask for volunteers to host our 2020 POA dinners at our dinner next week. She asks everyone to let her know of new residents moving into Sedgemoor. She is planning to make up a postcard with information for new residents to have on hand.

Facilities Maintenance: Chris Viverette reported that painting of speed bumps and mortar repair on the Argyll bridge are on hold until warmer weather. A resident involved in accident on Perth has thanked the BOD for taking care of the clean-up. Our fall leaf pick up will be scheduled for sometime in January. Two mailboxes were destroyed when a tractor trailer had to back out of Argyll Drive. All BOD members have a key to the emergency gate on Argyll. Chris (with William as back up) will handle unlocking the gate when conditions dictate that need. A letter detailing the emergency gate procedures will be developed and delivered to all residents. Mike Dussault will be contacted by a BOD member when needed to salt or plow our roads. Motion was made by Jim, seconded by Chris, and passed to purchase \$50 gift cards for two vendors.

CTA: Chris Viverette reported that CTA requires a vote of 51% to approve a motion. There is now a call box at the north gate to contact the front gate. It was noted that CTA minutes cannot be published until they have been approved at the next meeting the following month.

New Business: Regular scheduled BOD meetings will be the 1st Wednesday of the month at 3:30 PM at the fire station. The next meeting will be Wednesday, January 8, 2020.

The meeting was adjourned at 4:45 PM.

Respectfully submitted,

Pat Diepold, Secretary